



RESIDENT MAINTENANCE/REPAIR REQUEST

Resident(s): _____

Unit No: _____

Phone: _____

Property: _____

Nature of the Problem: _____

Cause (if known): _____

Cascade Management’s resident repair policy is to restore “essential” services as soon as possible and all non-essential services within seven (7) days. Oregon Landlord/Tenant Statute ORS 90.360 states that “essential” services such as heat, water, electricity, range and refrigerator must be repaired within seven (7) days and “non-essential” services within thirty (30) days.

Your signature below constitutes authorization pursuant to Oregon Landlord/Tenant Statute ORS 90.322 which allows Cascade Management to enter the unit immediately between 9 AM and 5 PM weekdays for the requested repairs. If you are not present at time of entry, a notice will be left in your apartment indicating the time of access and status of repairs. This authorization expires after seven days unless: 1) repairs are in progress, or 2) management has contacted you within seven days and establishes another agreeable time frame for the repair of a non-essential service.

If damage is due to resident neglect or abuse, resident will be charged for time and materials.

Resident Signature

____/____/____
Date

Cascade Use Only						
Date Completed	Initials	Task Description	Hours	Materials Used	Resident Expense	
					Parts	Labor
					\$	\$
		TOTAL		\$ _____	\$	\$

